

LOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 8 JUNE 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

No items this reporting period.

II. Items/Events of Major Interest:

a. Fine Arts Commission Exhibits: An exhibit of old photographs taken in China between 1919 and 1921 was mounted in the 1-D exhibit corridor at Headquarters Building on 6 June following the removal of the Asian-Pacific Heritage Show.

b. Headquarters Library Signage: A coordinated plan for updating all CIA Library information signs made of durable material with appropriate messages was provided to the Office of Central Reference, DDI, and processed through to the Procurement Division, OL.

c. Remodeling of Office Space at Ames Building: In response to a request for more office space from the Office of Research and Development, DDS&T, a survey of their existing space at Ames Building was made. Indications are that the present office space comprising [] workstations may be converted to add [] additional workstations.

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d. Meeting with [] Representatives from the Architectural Design Staff, LSD/OL, met with a representative from [] on 6 June to review a potential training schedule and installation sites in 1J45 and 3E24 Headquarters for the new computer graphics system.

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f. Renovations: Continuing the renovation of the theatres in Rooms 1E66/1E78 in Headquarters Building for the Office of Central Reference, DDI, the sheet metal shop has fabricated and installed a special mounting bracket on the wall for the Lutron Dimmer System and has completed the HVAC system in the 1E78 theatre. The carpenter shop has installed the 2' x 2' ceiling grid in 1E78 and has begun cutting holes in the ceiling tiles for 24 speakers and 54 light fixtures for both theatres.

Phase IV of major renovations to Room 1F005/023 for the Office of Security is underway. Masons have begun to block around three doors and finish one wall, and the sheet metal shop has started duct work. The carpenter shop is continuing construction of seven soundproofed rooms.

Major renovations to Room 1E0010 for the Office of Security have now been completed.

g. Completion of Safe Inventory: On 1 June 1983 an inventory of all safes in the Metropolitan Washington Area was completed. Each Directorate was furnished a listing, in serial number sequence, of safes within their Directorate in addition to a listing broken down by component. Headquarters Security Branch, Office of Security, was also given a consolidated listing of all Directorates' safes. The inventory revealed a total of safes, broken down as follows:

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Information

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will be updated as safes are relocated or turned in.

h. Installation of Lockers: Lockers for Executive Dining Room personnel were installed in the ladies' restroom, 7C54, and men's restroom, 7C53, in Headquarters Building.

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

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